

**Town of Sharpsburg
Downtown Development Authority Meeting
Sharpsburg Central Library
110 Terrentine Rd
Sharpsburg, GA 30277
October 2, 2023**

MINUTES

9:00 AM

Call DDA Meeting to Order:

Authority Member Yarbrough called meeting to order at 9:02 A.M.

Prayer:

Authority Member Wren led all in attendance in prayer.

Pledge of Allegiance:

Authority Member Yarbrough led all in attendance in the Pledge of Allegiance.

Establish a Quorum:

Authority Member Yarbrough stated a quorum was present. Authority Member Brown was not present.

Guests:

Justin Halford, out of town Sharpsburg resident; Denise Moeggenberg, owner of Fayette Hobbies.

Presentations:

There were no presentations.

Review/Approval of Minutes:

Authority Member Harris moved to approve the September 11, 2023 Minutes. Authority Member Good seconded the motion. The motion passed 6-0-1 with Authority Member Brown being absent.

New Business:

1. Discussion of Fundraising

Authority Member Yarbrough stated that Town Council approved the funds for the DDA. These funds to be utilized for town décor, marketing and getting started for other events.

2. Discussion of Events

Authority Member Yarbrough briefed the other members of the date for the one-day Christmas Market, Saturday December 23rd, 10am-4pm.

Authority Member Yarbrough stated a Christmas Committee would be beneficial to have as the head of the Christmas Market. The Committee would take care of the details by assigning certain aspects to the members. Members would be responsible for setting up vendors, activities, booth placements and food.

Authority Member Good moved to create a Christmas Committee. Authority Member Wren seconded the motion. The motion passed 6-0-1 with Authority Member Brown being absent.

Authority Member Woods moved to charge the vendors \$25 for a 10x10 booth space for the Christmas Market. Authority Member Barrett seconded the motion. The motion passed 6-0-1 with Authority Member Brown being absent.

3. Approve the DDA Calendar

Authority Members reviewed the calendar set for the rest of the 2023 Year.

Authority Member Harris moved to approve the 2023 DDA Calendar. Authority Member Wren seconded the motion. The motion passed 6-0-1 with Authority Member Brown being absent.

Old Business

- 1. Swearing in of Members – No vote or action taken.**
- 2. Discussion of Fundraising – No vote or action taken.**
- 3. Set Meeting time, date and time – No vote or action taken.**

Public Comments

Mr. Halford and Mrs. Moeggenberg introduced themselves.

Mrs. Moeggenberg spoke in regard to the growth and events happening in town.

Polling of Council

- 1. Christmas Market - Authority Members discussed the details of the Christmas Market. Activities were discussed in regard to the kids' corner, booths and food. Authority Member Wren stated that the DDA's booth could be Cider and Sharpsburg keepsakes. The booth should involve bringing attention to the town and the growth the DDA is working towards. Authority Members**

Harris, Good and Woods discussed the access to the restrooms and/or community center during the event. No vote or action was taken on this matter.

Administrator's Report: No vote or action take

Chair's Updates

Authority Member Yarbrough stated that the town needed a Mission Statement to describe the town. Reflecting with Council to decide the best statement.

Authority Member Yarbrough briefing the Members about creating an official seal for the DDA. She has an idea for what the seal would look like to represent the DDA. Authority Member Yarbrough asked that this be put on the November's DDA Meeting Agenda.

Executive Session

There was no executive session.

Adjournment

Authority Member Yarbrough moved to adjourn the October 2nd, 2023 Meeting at 9:56 a.m. Authority Member Woods seconded the motion. The motion passed 6-0-1 with Authority Member Brown being absent.

April Jones, Recording Secretary



April Yarbrough, Chairman

The foregoing minutes were duly approved at an official meeting of the Sharpsburg Downtown Development Authority, in Sharpsburg, Georgia on the 13th day of November 2023.

April Jones, Recording Secretary